Keyboard shortcuts

In addition to shortcut keys, standard MS Windows® **Alt** key shortcuts apply in some cases. Use the **Alt** key with the letter underlined in the menu. To cancel an operation, press **Esc** twice.

General functions

To...	Press
start new design	Ctrl+N
open design	Ctrl+O or Alt+F+O
close design	Alt+F+C
save design	Ctrl+S
export machine file	Shift+E
save as	Alt+F+A
print design	Ctrl+P or Alt+F+P
send design to EmbroideryConnect	Shift+Alt+S
send design to EC Queue	Shift+Alt+Q
show/hide Grid	Shift+G
show/hide Overview window	Shift+V
show/hide Color-Object List	Shift+L
show Stitch List	Shift+J
open Lettering dialog	A
measure distance on-screen	M
show measure tooltip	Ctrl+I
undo command	Ctrl+Z
redo command	Ctrl+Y
cancel command	Esc
open online help	F1
exit application	Alt+F4

Digitizing functions

To...	Press	or
activate Complex Turning	F2	
activate Complex Fill	F3	
activate Column A	F4	Shift+A
activate Column B	F5	
activate Column C	F6	
activate Backtrack		Shift+X
activate Appliqué	F7	
activate Single Run	F8	Shift+N
activate Triple Run	F9	
activate Motif Run	F10	
activate Backstitch	F11	

Digitizing functions (cont)

To...	Press	or
activate Stemstitch	F12	
apply Satin stitch	Shift+I	
apply Tatami stitch	Shift+M	
finish digitizing object (keep last stitch)	Enter↵	
finish digitizing object (omit last stitch)	Spacebar	
finish digitizing free shape boundary	Enter↵	
delete last input point	←Bksp	
generate stitches	G	
switch between fill and run stitch	Spacebar	
switch between fill and manual stitch	Enter↵	
toggle Auto Underlay on/off	U	
activate Auto Trace To Vectors for selected artwork	Ctrl+M	
activate Branching	I	
make combined vector object	Shift+H	

Selecting objects

To...	Press
select all objects	Ctrl+A
deselect all objects	Esc or X
select by color	Ctrl+Alt+A
activate Select Object tool	O
deactivate Select Object tool	Esc
select object at current needle position	Shift+O
select multiple objects	Ctrl+🖱
select range of objects	Shift+🖱
select next object	Tab⇆
select previous object	Shift+Tab⇆
select object beneath	2+🖱
add next object to selection	Ctrl+Tab⇆
add previous object to selection	Ctrl+Shift+Tab⇆
activate Polygon Select tool	Ctrl+L
toggle stitch selection in Stitch Edit mode	Q
* Stitch Edit tool selected	

Selecting objects (cont)

To...	Press
group selected objects	Ctrl + G
ungroup selected objects	Ctrl + U
lock selected object	K
unlock all locked objects	Shift + K
select/deselect stitches	* Tab⇆
*Stitch Edit tool selected	

Viewing designs

To...	Press
toggle TrueView™ on/off	T
show/hide stitches	S
show/hide outlines	L
show/hide needle points	† .
show/hide connectors	Shift + C
show/hide function symbols	Shift + F
view by color	Alt + C
hide others	Shift + S
show bitmaps	D
show vectors	Shift + D
zoom (marquee)	B
zoom to 1:1 scale (100%)	1
specify zoom factor	F
zoom in 2X	Z
zoom out 2X	Shift + Z
zoom to all design	* 0
zoom to selected objects	* Shift + 0
zoom to product	* Ctrl + 0
zoom to hoop	* Alt + 0
zoom box in Overview window	Shift + B
activate panning	P
deactivate (temporarily) Auto Scroll	^ Shift
toggle Auto Scroll on/off	Ctrl + Shift + A
center current stitch in Design Window	C
return to previous view	V
redraw (refresh) screen	R
activate Stitch Player	Shift + R
† Period * Zero ^ Hold down	

Viewing stitching sequence

To travel...	Press
to start of design	Home
to end of design	End
to next color	PgDn
to previous color	PgUp
to next object	Ctrl + T
to previous object	Shift + T
to next segment	^ Ctrl + →
to previous segment	^ Ctrl + ←
to next function	^ Ctrl + PgDn
to previous function	^ Ctrl + PgUp
to next trim	^ Ctrl + →
to previous trim	^ Ctrl + ←
1 stitch forward	^ →
1 stitch backward	^ ←
10 stitches forward	^ ↓
10 stitches backward	^ ↑
100 stitches forward	† +
100 stitches backward	† -
1000 stitches forward	† Shift + +
1000 stitches backward	† Shift + -
^ No object selected † Numeric keypad only, no object selected	

Cutting & pasting objects

To...	Press	or
cut object	Ctrl + X	Shift + Delete
copy object	Ctrl + C	Ctrl + Ins
paste object	Ctrl + V	Shift + Ins
duplicate object	Ctrl + D	
duplicate with offset	Ctrl + Shift + D	
paste special > object property position	Shift + Ins	
paste special > shift pasted objects	Ctrl + Shift + V	
paste special > center at current stitch	Ctrl + Alt + V	
paste special > start at current stitch	Shift + Alt + V	
delete selected objects or last object	Delete	

Modifying objects & stitches

To...	Press or click
move selected object horizontally or vertically	* `Ctrl`+🖱
mirror horizontally	`Ctrl`+`1`
mirror vertically	`Alt`+`1`
nudge selected object	🖱+`↑` `↓` `←` `→`
maintain proportions while resizing	† `Shift`+🖱
activate Reshape Object tool	`H`
activate Show Stitch Angles tool	`Alt`+`A`
activate Show Reshape Nodes tool	`Alt`+`N`
change reshape node type	^ 🖱+`Space`
activate Stitch Angles tool	`Ctrl`+`H`
activate Stitch Edit tool	`E`
add stitch angles (Complex Turning)	`Ctrl`+`H`
remove overlaps	`Ctrl`+`Shift`+`E`
check design integrity	`!`
* Drag object † Drag handle ^ Select control point	

Schiffli functions

To...	Press
insert Blatt/Stepp function	`[` `]`
insert Fadenleiter Plus/Minus	`<` `>`
insert Boring Tension Start/End	`/` `\`
insert RPM Plus/Minus	`:` `"`
change Schiffli borer depth	`;`
show Schiffli repeats	`W`